

Important Notice: In order to complete Controlled Substance Appendix I submission, please follow the steps below:

Step 1:

First login to your RASCAL account using your UNI and password through the url below

<https://www.rascal.columbia.edu/>

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- Animal Care (IACUC)
- Proposal Tracking
- Consent Forms
- HIPAA Forms
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Note:

- Do not open more than one RASCAL browser window at the same time.
- Please disable any [Pop-up Blockers](#) and enable [JavaScript](#) & [Cookies](#).
- This system will log you out after approximately one hour of [inactivity](#). Please save your work often.

Step 2: Select Haz Mats from the options in the heading

RASCAL

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Phone: (212) 851-0213

Step 3: Click the dropdown arrow and select the “Controlled Substances (Appendix I)” option. Clicking “Create” will generate the appendix with a unique appendix number.



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Haz Mats

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READ AND PRINT GENERAL INSTRUCTIONS ?

- Create an Appendix:** ~Select~
 - ~Select~
 - Biosafety (Appendix A)
 - Laser (Appendix D)
 - Use of Hazardous Chemicals in Animals (Appendix E)
 - Isoflurane (Appendix E1)
 - Formaldehyde (Appendix E2)
 - Use of Radiation in Animals (Appendix G)
 - Controlled Substances (Appendix I)**
 - Recombinant DNA (rDNA) Molecules in Human Gene Transfer (Appendix M)
- Retrieve an Appendix AP** ~Select~
- [Search for an Appendix](#)
- [Haz Mats Reports](#)
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- [Safety Officer Approval Queue](#)
- [Radiation Safety - Preliminary Review Queue](#)
- [Radiation Safety - Assign Primary Reviewer Queue](#)
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- [Radiation Safety - Committee Queue](#)
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Step 4: Under the General tab in the Appendix Content side bar, Section I. General Information will determine how the appendix is submitted.



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Use of Controlled Substances in Animals (Appendix I)

Appendix Number	AAAY5350	Subject Species	N/A
Title			
Creation Date	07/30/2020 09:44:42	Initiator	Cody Cameron (cc4282)
You are	Cody Cameron (cc4282)	Appendix Submitted	N/A

General Instructions ?

I. General Information

*The appendix will be:

*Project Title

II. Controlled Substances

*Controlled Substances ?

Name of Controlled Substance	Source	Modify	Delete
No data to display			

III. Laboratory Location

*Laboratory Locations ?

Campus	Building	Room	Modify	Delete
No data to display				

IV. Licensing Information

Please answer Yes or No.

*Is the Principal Investigator is in possession of a New York State Department of Health (NYS DOH) Class 4 (researcher, individual, schedules II-V) or Class 7 (researcher, individual, schedule I only)? This appendix must be accompanied by an attached copy of the PI's NYSDOH Controlled Substance license in the "Attachments" section. Yes No

*The Principal Investigator is in possession of a Drug Enforcement Administration(DEA) registration? Yes No

*DEA Registration #: 0 / 2048

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Step 5: Complete each section of the fields under the Appendix Content table, only add personnel if a standalone appendix is being submitted.



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Use of Controlled Substances in Animals (Appendix I)

Appendix Number	AAAY5350	Subject Species	N/A
Title			
Creation Date	07/30/2020 09:44:42	Initiator	Cody Cameron (cc4282)
You are	Cody Cameron (cc4282)	Appendix Submitted	N/A

Appendix Personnel

If this appendix will be submitted as part of an IACUC or IRB protocol, do not add personnel. Personnel will be automatically imported into the appendix when the appendix is attached to the IACUC or IRB protocol.

*Add Personnel

Name(UNI)	Edit/View	Modify	Delete
Cody Cameron (cc4282) (Initiator)	Edit		
Controlled Substances(TC0502)			
03/30/2018			

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Step 6: Please attach a copy of your current NYS-DOH license for review by the EH&S safety Office



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Use of Controlled Substances in Animals (Appendix I)

Appendix Number	AAAY5350	Subject Species	N/A
Title			
Creation Date	07/30/2020 09:44:42	Initiator	Cody Cameron (cc4282)
You are	Cody Cameron (cc4282)	Appendix Submitted	N/A

III. Attachments

*Document Identifier

*Document Type --Select--

*File (max file size NYS DOH License file chosen)

Biosafety Cabinet Certification

Controlled Substances License

Laser Registration Form

NYSPI IACUC protocol

RAM permit

Other

View Document	File Name	Document Type	Date Attached	Attached By	Edit	Detach
No data to display						

0 - 0 of 0 results « < 1 > » 50 ▾

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Step 7: Once all sections have been completed and saved, the appendix can be submitted



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Use of Controlled Substances in Animals (Appendix I)

Appendix Number	AAAY5351	Subject Species	N/A
Title	tryert546546		
Creation Date	07/30/2020 09:55:30	Initiator	Cody Cameron (cc4282)
You are	Cody Cameron (cc4282)	Appendix Submitted	N/A

Appendix Personnel

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◀
Add Personnel

Name(UNI)	Edit/View	Modify	Delete
Cody Cameron (cc4282) (Principal Investigator) (Initiator)	Edit		
Controlled Substances(TC0502)			
03/30/2018			

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